



Burlington High School



School Improvement Plan 2007-2008

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Burlington Public Schools Mission Statement

The Mission of the Burlington Public Schools is to help all students acquire organized knowledge, master physical and intellectual; skills, and understand ideas in ways that foster a positive self-image and lead to lifelong learning, self-sufficiency, and reasonable citizenship.

Burlington High School Mission Statement

Burlington High School prepares students for lifelong learning and responsible citizenship by offering a challenging, relevant curriculum and varied activities in a safe environment.

Burlington High School **Student Learning Expectations**

Burlington High School Students will:

Academic Expectations

- Employ current technology to investigate, create, communicate, and produce
- Apply a variety of problem-solving strategies
- Write effectively
- Communicate orally
- Read critically
- Obtain, evaluate, and apply data

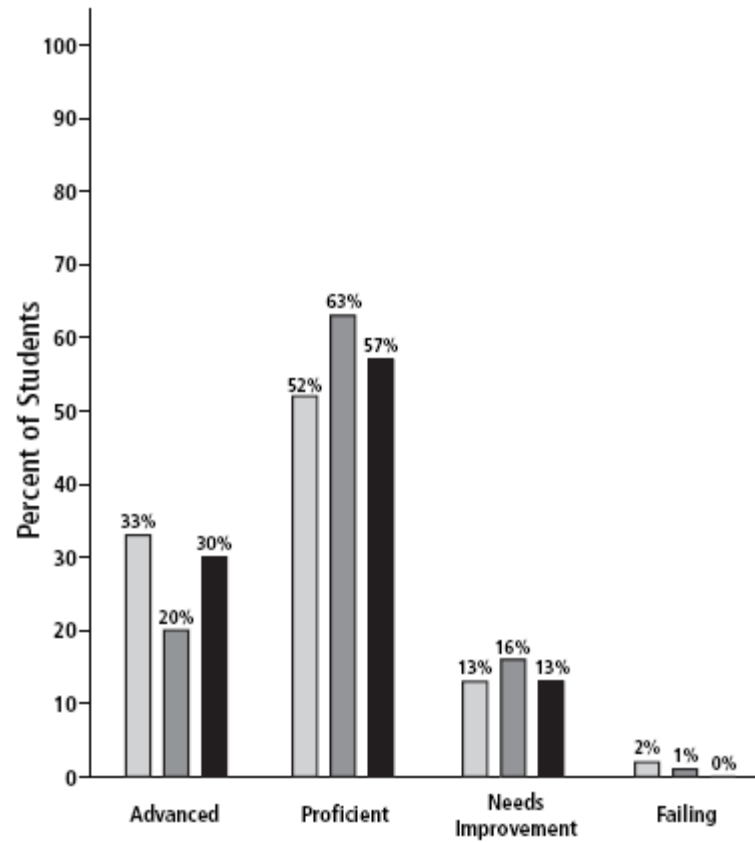
Social and Civic Expectations

- Demonstrate self-control and respect for all individuals
- Pursue and participate in modes of artistic and creative expression
- Exhibit responsible citizenship

MCAS Results

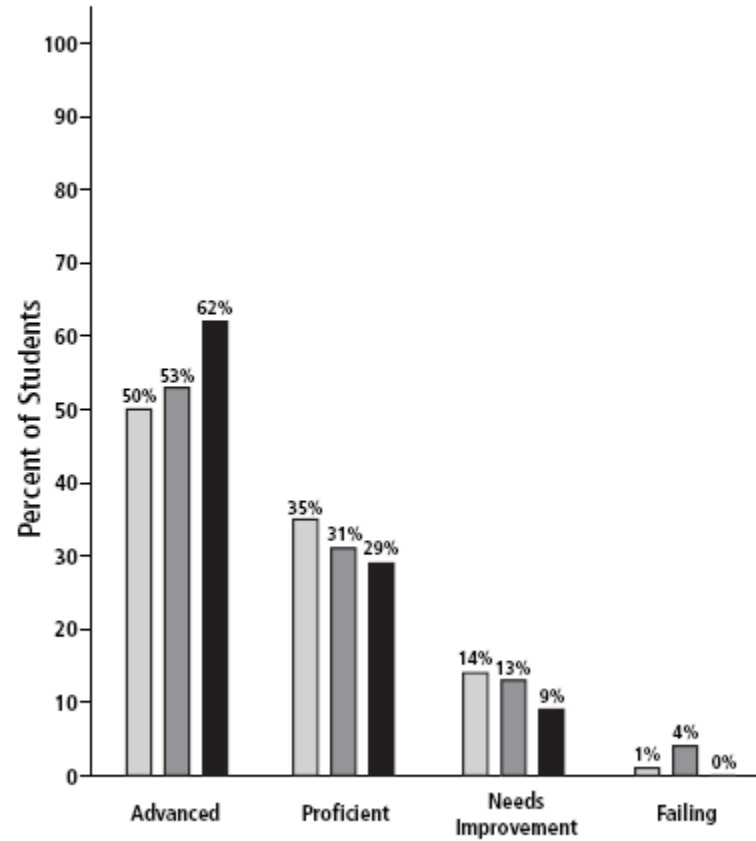
Three-year ELA Overview

Performance Level Results



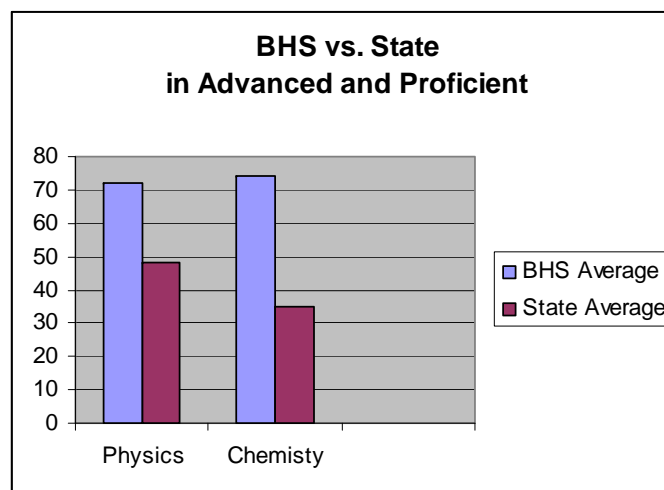
MCAS Results Three-year Math Overview

Performance Level Results



MCAS Results Science Overview

- At BHS, 72% of the students who took the Physics MCAS scored in the top two categories (Advanced and Proficient) compared to only 48% of the students state-wide. Equally impressive is the fact that only 4% of the students who took the Physics MCAS failed while 22% were unsuccessful state-wide.
- On the Chemistry MCAS, the numbers were also notable with 74% of BHS students scoring in the top two categories compared to 35% state-wide. In addition, only 5% of BHS students failed the Chemistry MCAS while 39% failed state-wide.



- Finally, on the Biology MCAS all 66 members of the class of 2010 who took the Biology MCAS passed.
- 97% of the Class of 2010 has been successful in passing the Science MCAS

Progress Report on Highlighted Recommendations
From the New England Association of Schools and Colleges

Recommendation

Status

Investigate the concept of community service as a requirement for graduation.	Completed
Initiate a plan to ensure continued application of the mission statement in all areas of school life.	Completed
Integrate more fully the mission statement and expectations into curricula.	Completed
Develop and review process to insure the mission statement continues to meet school-wide needs.	Completed
Indicate the method used to expand intellectual rigor in all lower level classes.	Completed
Promote further depth of understanding vs. breadth of coverage in the curriculum.	Completed
Integrate the curriculum across departments and grade levels	In Progress
Continue efforts to promote school-to-community relationships to maximize student learning opportunities that promote effective curriculum review.	In Progress
Provide professional development opportunities that promote effective curriculum review	In Progress
Formalize data collection and analysis that support curriculum review	Completed
Ensure that teachers are continually provided with information about current research on effective instructional approaches and hands-on learning for all academic levels of achievement	Completed
Address the issue of teachers mentoring within disciplines and those issues involving experienced teachers who are new to the system.	Completed
Reassess the effectiveness of the current evaluation process in light of the fact that staff members are evaluated by their peers.	In Progress
Increase teacher input into contracted professional development day activities.	In Progress
Explore the concept of community service requirement for graduation.	Completed
Report to the public the extent which students meet their civic and social expectations.	In Progress
Explore the possibility of expanded learning opportunities through internships, business partnerships and college linked programs.	In Progress
Investigate the allocation of I.E.P. responsibilities within the guidance department.	Completed
Expand the development of the school website to enhance communication with the community.	In Progress
Study the feasibility of expanded hours in the library media center to increase the availability of resources.	Completed
Review the current involvement of guidance counselors in the development of I.E.P.'s.	Completed

Install security cameras where needed to ensure safety.	Completed
Provide additional space for visitor parking.	Completed
Expedite the timeline for roof replacement prior to the projected date of replacement as noted in the master plan.	Completed
Upgrade student and teacher furniture as needed.	In Progress
Complete the planned expansion and development of curriculum documents.	Completed
Design and implement a plan to create additional interdisciplinary connections and courses..	In Progress
Increase student-centered learning opportunities in advanced level courses.	In Progress
Expand professional development in the area of assessment for new teachers and those who are new to the high school.	Completed
Investigate and implement a method to ensure that interim reports more clearly reflect student progress.	Completed
Implement a plan to ensure that technological equipment to support instruction is adequately maintained.	Completed
Discuss progress made to develop and implement a formal program that provides an adult member of the school community, in addition to a school guidance counselor, who personalizes each student's educational experience.	In Progress
Increase opportunities for students to benefit from the proximity of local colleges and universities.	In Progress
Modify the signage near the main entrance on the roadway.	Completed
Resolve ADA issues in the gymnasium	Planned for the future
Investigate and implement a method to ensure that interim reports more clearly reflect student progress.	Completed

***BHS needs to complete all of the in progress items in time for its five-year report which is due to be submitted to NEASC on March 1, 2009. To date 20 (57%) of the 35 recommendations have been completed.**

BHS Goal I: Provide standards based curriculum and instruction that is driven by the school's mission and expectations for student learning and aligned with the Massachusetts Curriculum Frameworks.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Action/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets
<p>1A. Align curriculum with DOE frameworks using an inclusive process and through a review of best practice and research-based programs.</p>	<p>Develop a new five-year plan to ensure the ongoing review, development and mapping of curricula.</p> <p>Continue to revise and review curriculum to ensure alignment with the school's Mission and Expectations for Student Learning and the Massachusetts Curriculum Frameworks.</p> <p>Continue coordination and alignment of curriculum with the middle school.</p> <p>Increase staff representation on the Action Planning Team (APT)</p>	<ul style="list-style-type: none"> • Funding for professional development and summer curriculum work., particularly for Interdisciplinary and Inclusion courses • Budgetary support for increased membership on Action Planning Team • FY08 funding of summer curriculum work and professional development • Continue professional development opportunities to promote high school and middle curriculum articulation 	<p>Teachers</p> <p>HS Principal</p> <p>Instructional Leadership Team (ILT)</p> <p>Assistant Superintendent for Curriculum</p> <p>Action Planning Team (APT)</p>	<p>Completed curriculum maps, course expectations, curriculum outlines posted on the network</p> <p>Course Expectation Handouts and Program of Studies tied to the mission and expectations for student learning</p> <p>Scheduled professional development for middle school and high school teachers for the purpose of articulation and curriculum alignment</p> <p>FY09 Budget</p> <p>Program of Studies 2008-2009</p>

BHS Goal I: Provide standards based curriculum and instruction that is driven by the school’s mission and expectations for student learning and aligned with the Massachusetts Curriculum Frameworks.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets
<p>1B. Support alignment of curriculum to classroom practice through various models of sustained professional development (e.g., conferences, workshops, administrative leave, model lessons, sustained collegial conversations, etc.)</p>	<p>Plan and offer professional development that promotes best practice, standards based instruction and college readiness.</p> <p>Provide professional development opportunities that focus on teaching reading and writing across the curriculum.</p> <p>Schedule time for collaborative and sustained professional dialogue that focuses on improving student performance by promoting rigor and relevance.</p> <p>Utilize new Literacy Coach to provide instructional support for content area teachers, professional development and data analysis.</p>	<ul style="list-style-type: none"> • Funding of Professional Development Plan • Funding to purchase needed professional materials • Continued budgetary support for participation in the Model Schools Conference • Administrative leave to pursue professional development opportunities • Scheduled meeting time • Faculty prepared materials and resources for teaching reading and writing across the curriculum. 	<p>Teachers</p> <p>HS Principal</p> <p>ILT</p> <p>Assistant Superintendent for Curriculum</p> <p>Tutors</p> <p>Specialists</p> <p>Literacy Coach</p>	<p>Presentation by the Reading and Writing Across the Curriculum Committee to the BHS faculty and staff.</p> <p>Distribution of resource materials for teaching reading and writing across the curriculum to faculty and staff</p> <p>Power Point presentation to teachers on strategies to implement increased writing opportunities in all disciplines</p> <p>Implementation of the BHS school-wide writing rubric.</p> <p>Implementation of the BHS Critical reading rubric.</p> <p>Curriculum maps for departmental, interdisciplinary and inclusion courses</p> <p>Implementation of district professional development plan</p>

	<p>Recommendations for professional development and promotion of best practices by 2007 Model Schools Team</p> <p>Provide opportunities for departmental and interdisciplinary curriculum planning and design.</p>	<ul style="list-style-type: none"> • Faculty materials to promote rigor and relevance through student centered. 		<p>Agendas of faculty and department meetings</p> <p>Increased enrollment for interdisciplinary course, <i>World of Ideas</i>.</p> <p>FY09 Budget Proposal</p>
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BHS Goal I: Provide standards based curriculum and instruction that is driven by the school’s mission and expectations for student learning and aligned with the Massachusetts Curriculum Frameworks.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Strategies/Activities	Resources Needed	Person(s) Responsible	Indicators/Target
<p>1C. Develop teachers' repertoire of instructional strategies to meet the needs of diverse learners and strengthen all students' achievement.</p>	<p>Continue to provide a school wide focus on literacy.</p> <p>Strengthen student literacy skills across the curriculum.</p> <p>Provide formal opportunities for teachers to share instructional strategies within and among departments.</p> <p>Continue to refine the inclusion model in Math, Science, Social Studies and English through shared planning time, professional development, and curriculum mapping.</p> <p>Purchase new curricular materials and texts that match student reading levels.</p>	<ul style="list-style-type: none"> • Funding for professional materials that promote reading and writing across the curriculum • Professional development opportunities to promote literacy in the content areas • Provide training for teachers of ELL students • Schedule shared planning time for content area and special education inclusion teachers • Fund curriculum development and revision. 	<p>Teachers</p> <p>ILT</p> <p>HS Principal</p> <p>Assistant Superintendent</p> <p>Support Services Coordinator</p> <p>Library/Media Specialist</p> <p>Reading Specialist</p> <p>BHS Action Planning Team</p>	<p>New three-year Literacy Plan developed</p> <p>AYP data reviewed and analyzed to identify trends, and inform instruction</p> <p>Analysis of 9th grade reading scores from the SRI (Scholastic Reading Inventory) provided to parents, teachers, department heads, and APT to inform instruction</p> <p>Documented participation in professional development for teaching reading and writing across the curriculum</p> <p>Documented participation in professional development for promoting student centered activities, rigor and relevance</p> <p>Teacher resource guides distributed to the faculty</p>

	<p>Continue professional development for inclusion teachers</p> <p>Provide teachers with resources that promote student centered strategies, rigor and relevance.</p> <p>Investigate strategies to improve student transitions (grades 8-9 and grade 12-post grad)</p>	<ul style="list-style-type: none"> • Funding for professional materials that promote student centered learning, rigor and relevance • Study Group to investigate Senior Seminars • Study group to investigate formal 9th grade transition program 		<p>Scheduled trainings for content teachers of ELL students.</p> <p>FY09 Budget</p>
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BHS Goal II: Extend opportunities for teachers to expand and share their knowledge of assessment strategies to revise curriculum, improve instruction and measure attainment of the expectations for student learning.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/ Targets
<p>1D. Develop teachers' repertoire of assessment practices to better inform teaching and learning.</p>	<p>Monitor progress on meeting AYP for all student groups.</p> <p>Analyze MCAS scores to inform instruction.</p> <p>Continue to assess the reading skills of 9th and 10th grade students for diagnostic and instructional purposes using the SRI and PLAN.</p> <p>Continue to provide opportunities for teachers to share and examine student work.</p> <p>Expand the use of alternative forms of assessment.</p> <p>Use data to assess and analyze student achievement relative to school's expectations for learning.</p>	<ul style="list-style-type: none"> • Funding for the purchase of reading assessments (SRI and PLAN) for all 9th and 10th grade students • Faculty/depart meeting time for examining student work. • Professional development focused on looking at student work and the development of a broad range of assessment practices. • Professional development that builds capacity for data driven decision making and using data to inform instruction. 	<p>HS Principal</p> <p>ILT</p> <p>Assistant Superintendent</p> <p>Teachers</p> <p>Specialists</p> <p>APT</p>	<p>Department assessments for required reading for 9th, 10th, and 11th graders.</p> <p>Agendas for professional development programs and faculty meetings</p> <p>Increased use of school wide and department rubrics to assess student learning</p> <p>Curriculum maps</p> <p>Agendas for ILT meetings that include discussions of MCAS, AP, PLAN, SRI, SAT scores and the results of other summative assessments</p> <p>Mid-year and final examinations</p> <p>FY 2009 Budget</p>

	<p>Provide opportunities for teachers to work collaboratively to develop curriculum maps that tie expectations to the school's mission and provide alternative forms of assessment.</p> <p>Create opportunities for teachers to meet and design assessments to ensure common standards in common courses</p> <p>Provide time for teachers to discuss assessment practices</p> <p>Provide professional development in the use of Turnitin.com as a teaching tool and to address issues of plagiarism</p>	<ul style="list-style-type: none"> • Funding for curriculum mapping • Funding for the development of alternative assessments • Continued funding for APT • Fund PLAN test for 10th grade students 		
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BHS Goal III: Create a plan to address the recommendations of the NEASC Visiting Team and prepare a Five-Year Follow-Up Report describing the actions completed.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/ Targets
	<p>Ensure that in-progress recommendations will be completed by Fall/Winter 2008.</p> <p>Form a follow-up committee to address in-progress items.</p> <p>Provide evidence to clarify the status of each NEASC recommendation with a completion date for each unfinished recommendation.</p> <p>Implement a plan to ensure technology is adequately maintained.</p> <p>Continue the efforts to promote school/community and business partnerships.</p>	<ul style="list-style-type: none"> • Funding for curriculum work, and professional development to meet NEASC recommendations • Funding for APT • Meeting time scheduled for ILT, School Council, APT, Study Group • Funding for student opportunities to extend learning beyond the classroom and partnerships with local businesses and colleges/universities through the States Scholars Initiative and other grants 	<p>HS Principal</p> <p>Follow-Up Committee</p> <p>Administrative Team</p> <p>District Administrators</p> <p>ILT</p> <p>School Council</p> <p>APT</p> <p>Principal's Advisory Committee (PAC)</p> <p>Teachers, Specialists</p> <p>Library/Media Specialist, Staff</p> <p>Parents, Students</p>	<p>Collection of documentation and evidence to clarify the status of each NEASC recommendation and support the actions taken</p> <p>Increased opportunities for student learning beyond the school campus</p> <p>Plan for personalizing each student's educational experience</p> <p>Plan for addressing: Roof repairs ADA issues</p> <p>Expanded school website</p> <p>FY09 Budget</p>

	<p>Investigate opportunities for students to extend educational experiences beyond the school campus.</p> <p>Plan to meet ADA, signage, and roof replacement recommendations.</p> <p>Upgrade and expand the school website.</p> <p>Investigate and develop a plan for implementing a formal program that provides an adult member of the school community who personalizes each student's educational experience.</p> <p>Review current master schedule.</p>	<ul style="list-style-type: none"> • Proposal for funding for student and teacher furniture • Funding for capital outlays to meet ADA requirements and roof replacement • Staffing and funding to expand the school website • Preparation of visitors' parking spaces • Funding for permanent signage in the driveway and front drop off • Allow staff time to visit other schools to review possible alternative schedules 		
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BHS Goal IV: Maintain professional and individual support to teachers new to the high school to sustain performance, educational growth, and commitment.

District Goal 2: Promote the selection, hiring and retention of quality teachers, support staff and administrators.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets
<p>2B. Provide teachers new to the district with three or fewer years of teaching experience and those who have not attained professional teaching status with support to assist in their transition and to promote employment retention.</p>	<p>Provide support for new teachers and administrators through regularly scheduled activities and professional development opportunities.</p> <p>Provide resources and programs for faculty and administrators moving from preliminary to initial or professional licensure.</p> <p>Offer programs to meet 50 hours of mentoring beyond the induction program for faculty and administrators moving from initial licensure to professional licensure.</p>	<ul style="list-style-type: none"> • Mentor Program • HS orientation program for new faculty and administrators. • Funding of high school monthly programs/activities • Scheduled time for monthly program/activities • Funding of mentor program and \$500 stipend for professional development approved by the high school principal for teachers with less than 4 years experience 	<p>Mentors</p> <p>Department Chairs</p> <p>Coordinators</p> <p>HS Principal</p> <p>Administrative Team</p> <p>Assistant Superintendent</p> <p>Library/Media Specialist</p>	<p>Agendas and invitations for monthly activities</p> <p>HS orientation program</p> <p>Mentor assignment</p> <p>Purchase Orders for library/resources</p> <p>Plan for 50 hours of mentoring for professional licensure</p> <p>Updated Faculty Handbook</p> <p>FY09 Budget</p>

		<ul style="list-style-type: none">• Funding of targeted professional development for teachers new to the high school with more than 3 years of teaching experience• Department meeting time and access to department chairs and coordinators• Professional library and resources		
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BHS Goal V: Provide a welcoming environment that encourages student performance and achievement.

District Goal 3: Maintain a school climate that is inclusive and meets the needs of diverse learners.

Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets
<p>3C. Develop a school culture that promotes respect and responsibility for individuals.</p>	<p>Provide professional development opportunities for administrators, faculty and staff to address issues of harassment and bullying through prevention and response strategies.</p> <p>Clarify protocols for responding to all incidents of harassment and bullying.</p> <p>Clarify procedures for reporting harassment and bullying for students, parents and staff.</p> <p>Continue dialogue with students, parents and community organizations on civil rights and student safety.</p>	<ul style="list-style-type: none"> • Allocation of time and funding for professional development workshops/activities sponsored by Project Alliance, Attorney General’s Office, and other civil rights enforcement agencies • Schedule opportunities for peers trainers to engage in dialogue with other students. • Time and funding for student programs that address harassment, bullying and civil rights protection. • Time for outlining protocols for responding to incidents of harassment and bullying 	<p>HS Principal</p> <p>Associate Principals</p> <p>Support Services Coordinator</p> <p>Peer Mediators</p> <p>Teachers</p> <p>Staff</p> <p>Advisors</p> <p>Guidance Counselors</p> <p>Principal’s Advisory Committee</p> <p>Burlington Police Department</p>	<p>Agendas and attendance for faculty, parent and student meetings</p> <p>Agendas and materials from professional development programs on harassment/bullying and promoting safe schools</p> <p>Agendas for class meetings and Freshman Transitional Program activities</p> <p>Documentation of student activities that promote understanding and foster appreciation for diversity such as the Holiday Traditions program</p> <p>Documented decrease in referrals and disciplinary actions for incidents of harassment and bullying and/or increase in reporting of previously unreported incidents of harassment and bullying</p>

	<p>Provide opportunities for students, faculty and administrators to study the history and culture of other racial and ethnic groups.</p> <p>Provide exchange programs that offer the opportunity to interact with students and educators from other cultures and backgrounds</p>		<p>Revised protocols for responding to incidents of harassment and bullying</p> <p>Documented response(s) to tensions between students</p> <p>Student exchange program with Pilati High School, Cles, Italy</p> <p>China Pathways Project student exchange program</p>
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BHS Goal VI: Maintain a safe and orderly setting that promotes self-control, respect for others and academic excellence.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets
	<p>Recommend revisions to the discipline code to address issues of safety or disruptive behavior as needed.</p> <p>Continue to provide alternatives to suspension for students who violate the school’s discipline code, stressing personal responsibility and self-control.</p> <p>Promote regular attendance and decrease student tardiness and dismissals.</p> <p>Increased enforcement of student parking policies.</p> <p>On-going analysis of student disciplinary infractions</p>	<ul style="list-style-type: none"> • Continued funding for detention and community service supervisors • Time and funding for continued monitoring of student attendance, tardies and dismissals • Assistance from the Burlington Police Department in enforcing student driving and parking policies • Continued monthly review of security needs by the BHS Emergency Response Team (ERT) • Time and funding to address security needs identified by ERT 	<p>HS Principal</p> <p>Administrative Team</p> <p>Burlington Police Department</p> <p>School Nurse</p> <p>Teachers</p> <p>Staff</p> <p>School Council</p> <p>PAC</p> <p>ERT</p> <p>Data Information Manager</p>	<p>Student Handbook</p> <p>Increased utilization of alternatives to suspension for students who violate school rules</p> <p>Decrease in absence rates</p> <p>Decrease of tardies and dismissals</p> <p>Increased adherence to the driving and parking policies</p> <p>Analysis of the status of HS security by the ERT</p> <p>New technology or improvements to the system for recording tardies, dismissals, and absences</p>

BHS Goal VI: Increase communication with families to strengthen the academic achievement and personal growth of students.

Goal 4: Sustain schools that are supported to the greatest extent feasible by the community at large.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets
<p>4A. Enhance communication between the school department and the community.</p>	<p>Increase parent/family awareness of issues, concerns, individual student and school performance, HS policies.</p> <p>Expanded use of ConnectEd voicemail system to communicate with parents regarding open houses, report cards/interims, school events, MCAS testing, snow days, early dismissals etc.</p> <p>Continued communication with families and community through Parent Handbook, newsletters, press releases, BCAT, web site, family forums and information nights</p>	<ul style="list-style-type: none"> • Continued funding of ConnectEd voicemail system • Funding for mailings to promote communication with families. • Access to BCAT programming and message board. • Allocation of time and funding for updating and improving the HS website • Funding and time for planning regular educational forums and information nights on topics relevant to families and members of the community. 	<p>HS Principal</p> <p>Associate Principals</p> <p>Support Services Coordinator</p> <p>Guidance Department</p> <p>BCAT</p> <p>ERT</p> <p>School Council</p> <p>BHS Alumni Association</p>	<p>Updated Parent Handbook</p> <p>Reports of completed ConnectEd messages</p> <p>Letters/Mailings to parents</p> <p>Copies of Newsletters</p> <p>Press releases</p> <p>Agendas from parent/family forums and meetings</p> <p>Use of BCAT programming and message board</p> <p>Assignment of staff to update the BHS website</p> <p>FY09 Budget</p>

	<p>Provide opportunities for students to remember and honor the achievements and contributions of community members</p> <p>Expand student and parent access to the web based counseling and college search program (Naviance) that surveys students, provides research on colleges, posts transcripts, student profiles and scholarship forms online, and provides information about local scholarships.</p>			
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Review of Burlington High School
School Improvement Plan
2006-2007

Completed by Linda Hayes June 2007

BHS Goal I: Provide standards based curriculum and instruction that is driven by the school’s mission and expectations for student learning and aligned with the Massachusetts Curriculum Frameworks.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Action/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets	Status as of June 07
<p>1A. Align curriculum with DOE frameworks using an inclusive process and through a review of best practice and research-based programs.</p>	<p>Continue the review, development and mapping of curricula according to the HS Five Year Curriculum Plan.</p> <p>Complete the alignment of curriculum with the school’s Mission and Expectations for Student Learning and the Massachusetts Curriculum Frameworks.</p> <p>Continue coordination and alignment of curriculum with the middle school.</p> <p>Addition of Advanced Placement courses in Italian and World History.</p> <p>Propose changes to the Program of Studies to expand course offerings in #500 - #900 courses</p>	<ul style="list-style-type: none"> • Funding for professional development and summer curriculum work in Art, English, World Language, Health, Science, AP World History, Interdisciplinary and Inclusion courses • Budgetary support for the purchase of resources to support AP Italian and AP World History classes • Funding for additional staff to teach AP Italian • FY07 funding of summer curriculum work and professional development 	<p>Teachers</p> <p>HS Principal</p> <p>Instructional Leadership Team (ILT)</p> <p>Assistant Superintendent for Curriculum</p>	<p>Completed curriculum maps, course expectations, curriculum outlines posted on the network</p> <p>Purchase of curriculum materials and resources</p> <p>Purchase of AP World History and AP Italian texts, materials and resources</p> <p>Course Expectation Handouts and Program of Studies tied to the mission and expectations for student learning</p> <p>Scheduled professional development for middle school and high school teachers for the purpose of articulation and curriculum alignment</p> <p>FY07 Budget</p> <p>Program of Studies 2007-2008</p>	<ul style="list-style-type: none"> • Curriculum maps completed in Art, English, World Language, Health, Science, AP World History, <i>World of Ideas</i>, and Inclusion classes • Curriculum maps posted on the network • Curriculum materials and resources purchased • Introduction of AP World History and AP Italian • AP World History and AP Italian texts and materials purchased • Course Expectations Handouts and Program of Studies updated and tied to the mission statement • HS and MSMS meetings scheduled and conducted by departments • Changes to the Program of Studies expanding the

		<ul style="list-style-type: none">• Continue professional development opportunities to promote high school and middle school coordination and curriculum alignment			number of courses within the 500-900 series
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District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets	Status as of June 2007
<p>1B. Support alignment of curriculum to classroom practice through various models of sustained professional development (e.g., conferences, workshops, administrative leave, model lessons, sustained collegial conversations, etc.)</p>	<p>Plan and offer professional development that promotes best practice, standards based instruction and college readiness.</p> <p>Provide professional development opportunities that focus on teaching reading and writing across the curriculum.</p> <p>Schedule time for collaborative and sustained professional dialogue that focuses on improving student performance by promoting rigor and relevance.</p> <p>Proposal for HS Literacy Coach to provide instructional support for content area teachers, professional development and data analysis.</p>	<ul style="list-style-type: none"> • Funding of Professional Development Plan • Funding to purchase needed professional materials • Continued budgetary support for participation in the Model Schools Conference • Administrative leave to pursue professional development opportunities • Scheduled meeting time • Funding for Literacy Coach position • Faculty prepared materials and resources for 	<p>Teachers</p> <p>HS Principal</p> <p>ILT</p> <p>Assistant Superintendent for Curriculum</p> <p>Tutors</p> <p>Specialist</p>	<p>Presentation by Dr. David Conley on preparing students to be college ready</p> <p>Purchase and distribution of <i>College Knowledge</i> by Dr. David Conley to all BHS faculty</p> <p>Presentation by the Reading and Writing Across the Curriculum Committee to the BHS faculty and staff.</p> <p>Distribution of resource materials for teaching reading and writing across the curriculum to faculty and staff</p> <p>Power Point presentation to teachers on promoting student centered activities through rigor and relevance by the 2006 Model Schools Team</p> <p>Distribution of resource guides for promoting student centered</p>	<ul style="list-style-type: none"> • Presentation by David Conley to faculty August 2006 • <i>College Knowledge</i> by David Conley distributed to all BHS faculty • Presentation by the Reading and Writing Across the Curriculum Committee to the faculty • Distribution of teacher resource materials for teaching Writing Across the Curriculum • Power Point presentation/ workshop to teachers on promoting student centered activities through rigor and relevance by the 2006 Model Schools Team • Distribution of resource guides for promoting student centered activities • Completion and posting

	<p>Recommendations for professional development and promotion of best practices by 2006 Model Schools Team</p> <p>Provide opportunities for departmental and interdisciplinary curriculum planning and design.</p>	<p>teaching reading and writing across the curriculum.</p> <ul style="list-style-type: none"> • Faculty materials to promote rigor and relevance through student centered. 		<p>activities through rigor and relevance to teachers and staff</p> <p>Curriculum maps for departmental, interdisciplinary and inclusion courses</p> <p>Implementation of district professional development plan</p> <p>Agendas of faculty and department meetings</p> <p>Interdisciplinary course offering, <i>World of Ideas</i>, added to the 2007-2008 Program of Studies</p> <p>FY08 Budget Proposal</p>	<p>of curriculum maps for World of Ideas and Inclusion classes</p> <ul style="list-style-type: none"> • Funding was not provided for Literacy Coach
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BHS Goal I: Provide standards based curriculum and instruction that is driven by the school’s mission and expectations for student learning and aligned with the Massachusetts Curriculum Frameworks.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Strategies/Activities	Resources Needed	Person(s) Responsible	Indicators/Target	Status as of June 2007
<p>1C. Develop teachers' repertoire of instructional strategies to meet the needs of diverse learners and strengthen all students' achievement.</p>	<p>Continue to provide a school wide focus on literacy.</p> <p>Strengthen student literacy skills across the curriculum.</p> <p>Provide formal opportunities for teachers to share instructional strategies within and among departments.</p> <p>Continue to refine the inclusion model in Math, Science, Social Studies and English through shared planning time, professional development, and curriculum mapping.</p> <p>Purchase new curricular materials and texts that match student reading levels.</p> <p>Present proposal for</p>	<ul style="list-style-type: none"> • Funding for professional materials that promote reading and writing across the curriculum • Professional development opportunities to promote literacy in the content areas • Funding of a team to design and develop instructional strategies and materials for teaching reading and writing across the curriculum • Instructional materials/resources for ELL students • Provide training for teachers of ELL students 	<p>Teachers</p> <p>ILT</p> <p>HS Principal</p> <p>Assistant Superintendent</p> <p>Support Services Coordinator</p> <p>Library/Media Specialist</p> <p>Reading Specialist</p> <p>BHS Action Planning Team</p>	<p>Literacy Plan (YR3) written by APT</p> <p>Literacy Plan (YR3) shared with the faculty</p> <p>AYP data reviewed and analyzed to identify trends, and inform instruction</p> <p>Analysis of 9th grade reading scores from the SRI (Scholastic Reading Inventory) provided to parents, teachers, department heads, and APT to inform instruction</p> <p>Documented participation in professional development for teaching reading and writing across the curriculum</p> <p>Documented participation in professional development for promoting student centered activities, rigor and relevance</p> <p>Teacher resource guides</p>	<ul style="list-style-type: none"> • Development and implementation of Literacy Plan YR 3 • Literacy Plan shared with faculty and discussed with ILT • AYP, SAT and PLAN data reviewed, analyzed, and shared with the ILT • Analysis of 9th grade reading scores from the SRI (Scholastic Reading Inventory) provided to parents, teachers, department heads, and APT to inform instruction • Documented participation in professional development for teaching reading and writing across the curriculum • Documented participation in professional development for promoting student centered activities, rigor

	<p>creating the position of HS Literacy Coach in the FY08 budget. Begin training for content teachers of ELL students in language acquisition and assessment.</p> <p>Continue professional development for inclusion teachers</p> <p>Provide teachers with resources that promote student centered strategies, rigor and relevance.</p> <p>Investigate the concept of Senior Seminars to promote college readiness.</p>	<ul style="list-style-type: none"> • Schedule shared planning time for content area and special education inclusion teachers • Fund curriculum development for Social Studies, Math, English and Science inclusion courses • Funding for Action Planning Team (APT). • Funding for HS Literacy Coach • Funding for professional materials that promote student centered learning, rigor and relevance • Study Group to investigate Senior Seminars 		<p>distributed to the faculty</p> <p>Job description for HS Literacy Coach</p> <p>Scheduled trainings for content teachers of ELL students.</p> <p>Schedule forums for inclusion teachers</p> <p>FY08 Budget</p>	<p>and relevance</p> <ul style="list-style-type: none"> • Teacher resource guides distributed to the faculty • Job description for HS Literacy Coach not developed • Content teachers participated in ELL training • Shared planning time scheduled for inclusion teachers • Forum held for inclusion teachers • Discussions held with ILT on Senior Seminars
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BHS Goal II: Extend opportunities for teachers to expand and share their knowledge of assessment strategies to revise curriculum, improve instruction and measure attainment of the expectations for student learning.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/ Targets	Status as of June 2007
<p>1D. Develop teachers' repertoire of assessment practices to better inform teaching and learning.</p>	<p>Assess supplemental reading for all 11th graders in Science, 10th graders in World Language and all 9th graders in U.S. History.</p> <p>Monitor progress on meeting AYP for all student groups.</p> <p>Analyze MCAS scores to inform instruction.</p> <p>Continue to assess the reading skills of 9th and 10th grade students for diagnostic and instructional purposes using the SRI and PLAN.</p> <p>Analyze SRI and PLAN scores over three year period.</p> <p>Continue to provide opportunities for teachers to share and examine student work.</p>	<ul style="list-style-type: none"> • Funding for the purchase of reading assessments (SRI and PLAN) for all 9th and 10th grade students • Faculty/department meeting time for examining student work. • Professional development focused on looking at student work and the development of a broad range of assessment practices. • Professional development that builds capacity for data driven decision making and using data to inform instruction and revise 	<p>HS Principal</p> <p>ILT</p> <p>Assistant Superintendent</p> <p>Teachers</p> <p>Specialists</p> <p>APT</p>	<p>Department assessments for required reading for 9th, 10th, and 11th graders.</p> <p>Agendas for professional development programs and faculty meetings</p> <p>Increased use of school wide and department rubrics to assess student learning</p> <p>Curriculum maps</p> <p>Agendas for ILT meetings that include discussions of MCAS, AP, PLAN, SRI, SAT scores and the results of other summative assessments</p> <p>Mid-year and final examinations</p> <p>Recommendation of study group regarding Turnitin.com software program</p> <p>FY 2008 Budget</p>	<ul style="list-style-type: none"> • Assessments administered by departments for required reading- grades 9, 10, 11 • SRI administered to all 9th graders • PLAN administered to all 10th graders • Faculty meeting time utilized by faculty for examining student work • Continued use of rubrics for assessment • ILT discussions of MCAS, AP test scores, PLAN results, SRI results, and SATs • Mid-Year exams given which include assessments of literacy skills in the content areas • Review of Mid-year exams for assessment of literacy skills by the members of the Action Planning Team

	<p>Expand the use of alternative forms of assessment.</p> <p>Use data to assess and analyze student achievement relative to school's expectations for learning.</p> <p>Provide opportunities for teachers to work collaboratively to develop curriculum maps that tie expectations to the school's mission and provide alternative forms of assessment.</p> <p>Create opportunities for teachers to meet and design assessments of literacy skills for inclusion in mid-years and finals.</p> <p>Provide time for teachers to discuss assessment practices</p> <p>Investigate the use of Turnitin.com as a teaching tool and to address issues of plagiarism</p>	<p>curriculum.</p> <ul style="list-style-type: none"> • Funding for curriculum mapping • Funding for the development of alternative assessments • Continued funding for APT • Funding for Study Group • Time and/or funding for study group to investigate use of Turnitin.com 			<ul style="list-style-type: none"> • Pilot program of Turnitin.com – 4 licenses • Recommendation of pilot group for expansion of turnitin.com licenses for all faculty • Professional development in literacy and engaging advanced students by Peter Pappas • Department meetings scheduled to discuss literacy strategies and assessments as a follow-up to Peter Pappas presentation
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BHS Goal III: Create a plan to address the recommendations of the NEASC Visiting Team and prepare a Two-Year Follow-Up Report describing the actions planned and completed.

District Goal 1: Improve student achievement through a strong program of curriculum, instruction and assessment.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/ Targets	Status as of June 07
	<p>Prepare a Two-Year Report for submission to NEASC by October 1, 2006.</p> <p>Acceptance of the Two-Year Report by the BHS Follow-up Committee</p> <p>Provide evidence to clarify the status of each NEASC recommendation and support the actions taken.</p> <p>Implement a plan to ensure technology is adequately maintained.</p> <p>Continue the efforts to promote school/community and business partnerships.</p> <p>Refine interim reporting to provide a system for better</p>	<ul style="list-style-type: none"> • Funding for curriculum work, and professional development to meet NEASC recommendations • Funding for APT • Meeting time scheduled for ILT, School Council, APT, Study Group • Funding for student opportunities to extend learning beyond the classroom and partnerships with local businesses and colleges/universiti es through the States Scholars Initiative and other grants • Proposal for 	<p>HS Principal</p> <p>Follow-Up Committee</p> <p>Administrative Team</p> <p>District Administrators</p> <p>ILT</p> <p>School Council</p> <p>APT</p> <p>Principal’s Advisory Committee (PAC)</p> <p>District Tech Committee</p> <p>Teachers, Specialists</p> <p>Library/Media Specialist, Staff</p>	<p>Collection of documentation and evidence to clarify the status of each NEASC recommendation and support the actions taken</p> <p>Follow-Up Committee meeting to accept NEASC Two-Year Report</p> <p>Curriculum Maps</p> <p>NEASC Two Year Follow-Up Report</p> <p>HS Technology Plan</p> <p>Revised Interim Reports</p> <p>Increased opportunities for student learning beyond the school campus</p> <p>Plan for personalizing each student’s educational experience</p>	<ul style="list-style-type: none"> • Preparation of Two-Year Report to NEASC • Acceptance of Two-Year Report by the Follow-Up Committee • Submission of Two-Year Report to NEASC • Acceptance of Two-Year Report by NEASC with commendations • Curriculum maps developed in accordance with the NEASC recommendations • Clarification of Technology plan for the high school • Met with MBAE and State Scholar schools to begin initiative • Provided opportunities for Burlington business leaders to participate in

	<p>reflecting student progress.</p> <p>Investigate opportunities for students to extend educational experiences beyond the school campus.</p> <p>Replace signage and provide visitor parking spaces.</p> <p>Plan to meet ADA, signage, and roof replacement recommendations.</p> <p>Budget for student and teacher furniture as needed.</p> <p>Installation of Security Cameras.</p> <p>Upgrade and expand the school website.</p> <p>Study the need for expanding the hours of the Library/Media Center.</p> <p>Investigate and develop a plan for implementing a formal program that provides</p>	<p>funding for student and teacher furniture</p> <ul style="list-style-type: none"> • Funding for capital outlays to meet ADA requirements and roof replacement • Staffing and funding to expand the school website • Preparation of visitors' parking spaces • Funding for permanent signage in the driveway and front drop off 	<p>Parents, Students</p>	<p>Plan for addressing:</p> <ul style="list-style-type: none"> Roof repairs ADA issues Visitor parking spaces and new traffic flow Signage in roadway Security Cameras Purchase orders for furniture Expanded school website FY08 Budget 	<p>State Scholars training</p> <ul style="list-style-type: none"> • Presentations to students on the State Scholars Initiative by representatives of MBAE • Small group meetings for 9th graders with representatives of local businesses to view State Scholars Power Point presentation • Student incentives for participation in the State Scholars program • Development of capital outlay plan for meeting ADA requirements and roof replacement under NEASC recommendations • Interim reports replaced with new progress reports for all students • APT investigated and developed a proposal for advisories to meet the NEASC recommendation for personalization • Budget for new cafeteria and classroom furniture approved
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	<p>an adult member of the school community who personalizes each student's educational experience.</p>				<ul style="list-style-type: none"> • Installation of security cameras • Restructuring of technology services to design a district person to update the website • Road and parking signage changed. • Parking area designated for visitors
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BHS Goal IV: Maintain professional and individual support to teachers new to the high school to sustain performance, educational growth, and commitment.

District Goal 2: Promote the selection, hiring and retention of quality teachers, support staff and administrators.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets	Status as of June 07
<p>2B. Provide teachers new to the district with three or fewer years of teaching experience and those who have not attained professional teaching status with support to assist in their transition and to promote employment retention.</p>	<p>Provide support for new teachers and administrators through regularly scheduled activities and professional development opportunities.</p> <p>Provide resources and programs for faculty and administrators moving from preliminary to initial or professional licensure.</p> <p>Offer programs to meet 50 hours of mentoring beyond the induction program for faculty and administrators moving from initial licensure to professional licensure.</p>	<ul style="list-style-type: none"> • Mentor Program • HS orientation program for new faculty and administrators. • Funding of high school monthly programs/activities • Scheduled time for monthly program/activities • Funding of mentor program and \$500 stipend for professional development approved by the high school principal for teachers with less than 4 years experience • Funding of targeted professional development for 	<p>Mentors</p> <p>Department Chairs</p> <p>Coordinators</p> <p>HS Principal</p> <p>Administrative Team</p> <p>Assistant Superintendent</p> <p>Library/Media Specialist</p>	<p>Agendas and invitations for monthly activities</p> <p>HS orientation program</p> <p>Mentor assignment</p> <p>New teacher (\$500) expenditures (purchase orders) as approved by principal</p> <p>Purchase Orders for library/resources</p> <p>Plan for 50 hours of mentoring for professional licensure</p> <p>Updated Faculty Handbook</p> <p>FY08 Budget</p>	<ul style="list-style-type: none"> • New teacher orientation for high school faculty conducted by high school administrators • Meetings and training scheduled for new faculty • Mentors assigned to all new faculty with 3 years or less experience • New faculty expenditure (\$500) approved for each teacher • Materials order for professional library • Workshops, meetings and discussions scheduled for all new faculty as part of the district mentoring program • Faculty Handbook updated and distributed to all new teachers at orientation • New Teacher Handbook distributed to all new faculty by Mentor

		<p>teachers new to the high school with more than 3 years of teaching experience</p> <ul style="list-style-type: none">• Department meeting time and access to department chairs and coordinators• Professional library and resources			Coordinator
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BHS Goal V: Promote a welcoming environment that encourages student performance and achievement.

District Goal 3: Maintain a school climate that is inclusive and meets the needs of diverse learners.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets	Status as of June 2007
<p>3A. Refine service delivery options to ensure services to students are provided in the least restrictive environment.</p>	<p>Expand and refine inclusion offerings in Math, Science, English and Social Studies to include Level 3 courses.</p> <p>Continue to provide opportunities for tutoring and academic support for all students.</p> <p>Continue ELL and MCAS evening and after school programs.</p> <p>Train content teachers of ELL students in language acquisition and assessment.</p> <p>Continue professional development on inclusion models and instructional strategies for specialists and content teachers</p> <p>Continue shared planning time for inclusion specialists</p>	<ul style="list-style-type: none"> • Fund inclusion summer work for high school teams of regular education and special education teachers • Funding for faculty to provide opportunities for tutoring and academic support for all students. • Funding for two additional inclusion specialists • Funding for Evening Academy and ELL support • Funding for Special Education Department Head • Shared planning time 	<p>Teachers</p> <p>Specialists</p> <p>HS Principal</p> <p>Administrative Team</p> <p>504 Team</p> <p>ILT</p> <p>Director of Pupil Services</p> <p>Evening Academy Supervisor</p> <p>Special Education Department Head</p> <p>Data Information Manager</p>	<p>Teacher and student schedules indicating increased inclusion classes</p> <p>Attendance logs for students accessing tutoring</p> <p>IEPS</p> <p>ISPs</p> <p>Evening Academy Program of Studies</p> <p>Job description and appointment of SPED Department Head</p> <p>Teacher schedules</p>	<ul style="list-style-type: none"> • Inclusion classes offered and scheduled for all students in 9-11 grades for level 2 and level 3 classes per IEPs • Two additional inclusion teachers hired • Tutoring provided to students on IEPs as requested during the school day • Math tutoring available to all students during and after the school day • Library hours expanded to provide support for students before and after school • MCAS tutoring in math and English available to all students after school funded by an DOE Academic Support grant • ELL tutoring provided in the evening as part of the Evening Academy

	<p>and content teachers</p> <p>Provide departmental leadership for the Special Education Department to refine and develop services to students and provide oversight for curriculum and instruction.</p>				<ul style="list-style-type: none"> • ELL tutoring provided after school funded by the Academic Support grant and the HS budget • Shared planning time scheduled for most inclusion and content teachers • Inclusion meetings and forum held to discuss Inclusion models • Appointment of a SPED Department Head • Monthly SPED department meetings conducted by SPED Department Head • Content teachers trained in strategies for teaching ELL students
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BHS Goal V: Provide a welcoming environment that encourages student performance and achievement.

District Goal 3: Maintain a school climate that is inclusive and meets the needs of diverse learners.

Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets	Status as of June 07
3C. Develop a school culture that promotes respect and responsibility for individuals.	<p>Schedule opportunities for the World of Difference student trainers to meet with their peers to discuss stereotypes and take action against prejudice and bigotry.</p> <p>Provide professional development opportunities for administrators, faculty and staff to address issues of harassment and bullying through prevention and response strategies.</p> <p>Refine protocols for responding to all incidents of harassment and bullying.</p> <p>Clarify procedures for reporting harassment and bullying for students, parents and staff.</p>	<ul style="list-style-type: none"> Allocation of time and funding for professional development workshops/activities sponsored by Project Alliance, Attorney General’s Office, and other civil rights enforcement agencies Schedule opportunities for peers trainers to engage in dialogue with other students based on A WORLD OF DIFFERENCE® training Time and funding for student programs that address harassment, bullying and civil rights protection. Time for outlining 	<p>HS Principal</p> <p>Associate Principals</p> <p>Support Services Coordinator</p> <p>Peer Mediators</p> <p>A World of Difference Peer Trainers</p> <p>Teachers</p> <p>Staff</p> <p>Advisors</p> <p>Guidance Counselors</p> <p>Principal’s Advisory Committee</p> <p>Burlington Police</p>	<p>Agendas and attendance for faculty, parent and student meetings</p> <p>Agendas and materials from professional development programs on harassment/bullying and promoting safe schools</p> <p>Agendas for class meetings and Freshman Transitional Program activities</p> <p>Documentation of student activities that promote understanding and foster appreciation for diversity such as the Holiday Traditions program</p> <p>Documented decrease in referrals and disciplinary actions for incidents of harassment and bullying and/or increase in reporting of previously unreported incidents of harassment and bullying</p>	<ul style="list-style-type: none"> World of Difference peer trainers presentation given to Health classes Class meetings and Freshmen Transitional program held to address harassment and bullying Written clarification of harassment policy and protocols for making and addressing complaints provided to students and teachers Student activities planned and held to promote diversity and understanding Mediations conducted among students to resolve conflict and address harassment and bullying Class meetings to discuss Habits of the Mind and goal setting held Student exchange program

	<p>Establish the school year theme of Habits of the Mind.</p> <p>Continue dialogue with students, parents and community organizations on civil rights and student safety.</p> <p>Identify and address tensions between and among groups of students.</p> <p>Provide opportunities for students, faculty and administrators to study the history and culture of other racial and ethnic groups.</p> <p>Provide exchange programs that offer the opportunity to interact with students and educators from other cultures and backgrounds</p>	<p>protocols for responding to incidents of harassment and bullying</p>	<p>Department</p>	<p>Revised protocols for responding to incidents of harassment and bullying</p> <p>Documented response(s) to tensions between groups of students</p> <p>Activities scheduled to foster the school year theme of Habits of the Mind</p> <p>Student exchange program with Pilati High School, Cles, Italy</p> <p>China Pathways Project student exchange program</p>	<p>hosted 13 students from Cles, Italy and 5 adults</p> <ul style="list-style-type: none"> • BHS student exchange program planned and scheduled for 15 students and 4 adults to travel to Cles, Italy – Sept 07 • BHS students participated in an exchange to China as part of the Pathways to China grant • BHS students attended classes and workshops to prepare for their trip to China
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BHS Goal VI: Maintain a safe and orderly setting that promotes self-control, respect for others and academic excellence.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets	Status as of June 07
	<p>Recommend revisions to the discipline code to address issues of safety or disruptive behavior as needed.</p> <p>Continue to provide alternatives to suspension for students who violate the school’s discipline code, stressing personal responsibility and self-control.</p> <p>Promote regular attendance and decrease student tardiness and dismissals.</p> <p>Increased enforcement of student parking policies.</p> <p>Recommendations for improving the current system for recording tardies, dismissals and absences</p>	<ul style="list-style-type: none"> • Continued funding for detention and community service supervisors • Time and funding for continued monitoring of student attendance, tardies and dismissals • Assistance from the Burlington Police Department in enforcing student driving and parking policies • Continued monthly review of security needs by the BHS Emergency Response Team (ERT) • Time and funding to address security needs identified by ERT 	<p>HS Principal</p> <p>Administrative Team</p> <p>Burlington Police Department</p> <p>School Nurse</p> <p>Teachers</p> <p>Staff</p> <p>School Council</p> <p>PAC</p> <p>ERT</p> <p>Data Information Manager</p>	<p>Student Handbook</p> <p>Increased utilization of alternatives to suspension for students who violate school rules</p> <p>Decrease in absence rates</p> <p>Decrease incidence of tardies and dismissals</p> <p>Increased adherence to the driving and parking policies</p> <p>Analysis of the status of HS security by the ERT</p> <p>New technology or improvements to the system for recording tardies, dismissals, and absences</p>	<ul style="list-style-type: none"> • Changes to the Student handbook to refine the discipline code submitted to the School Committee for approval and included in the 2007-2008 Student Handbook • ERT Team conducted analysis of high school security, reviewing all procedures and protocols and making appropriate changes • Incorporation of security cameras in emergency procedures and protocols • Investigation of new technology for recording tardies and dismissals • Burlington Police Department increase of enforcement of parking policies • New signage used to designate non-parking areas • Attendance Rates have

		<ul style="list-style-type: none">• Funding for technology and software to improve system for recording tardies, dismissals and absences			<p>increased by .7%</p> <ul style="list-style-type: none">• Suspensions for harassment and bullying have decreased by 33%
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BHS Goal VI: Increase communication with families to strengthen the academic achievement and personal growth of students.

Goal 4: Sustain schools that are supported to the greatest extent feasible by the community at large.

District Initiatives	High School Actions/Strategies	Resources Needed	Person(s) Responsible	Indicators/Targets	Status as of June 07
4A. Enhance communication between the school department and the community.	<p>Increase parent/family awareness of issues, concerns, individual student and school performance, HS policies.</p> <p>Expanded use of ConnectEd voicemail system to communicate with parents regarding open houses, report cards/interims, school events, MCAS testing, snow days, early dismissals etc.</p> <p>Continued communication with families and community through Parent Handbook, mailings, press releases, BCAT, family forums and information nights.</p> <p>Provide support and assistance to the BHS Alumni Association in the creation of Online</p>	<ul style="list-style-type: none"> • Continued funding of ConnectEd voicemail system • Funding for mailings to promote communication with families. • Access to BCAT programming and message board. • Allocation of time and funding for updating and improving the HS website • Funding and time for planning regular educational forums and information nights on topics relevant to families and members of the community. • Time to 	<p>HS Principal</p> <p>PTSO</p> <p>Associate Principals</p> <p>Support Services Coordinator</p> <p>Guidance Department</p> <p>BCAT</p> <p>ERT</p> <p>School Council</p> <p>BHS Alumni Association</p>	<p>Updated Parent Handbook</p> <p>Reports of completed ConnectEd messages</p> <p>Letters/Mailings to parents</p> <p>Press releases</p> <p>Agendas from parent/family forums and meetings</p> <p>Use of BCAT programming and message board</p> <p>Assignment of staff to update the BHS website</p> <p>Online Alumni Directory</p> <p>Ceremonies to honor the victims of 9/11 and Veterans</p> <p>Expanded BHS TCCI Connection Website</p> <p>FY08 Budget</p>	<ul style="list-style-type: none"> • Parent handbook updated and mailed to all families at the beginning of the school year • Targeted mailing to provide information to families on Back-to-School Night, Parent conferences, MCAS testing etc. • Expanded use of Connect Ed to inform parents about scheduled conferences, MCAS testing, changes in student schedules etc. • Re-structuring of technology area with the creation of a position for community contact • Publication of Alumni Directory and establishment of Alumni online community • Services and assemblies held to honor Veterans and the victims of 9/11 • Expanded use of BHS TCCI

	<p>Alumni Connection.</p> <p>Provide opportunities for students to remember and honor the achievements and contributions of community members</p> <p>Expand student and parent access to the web based counseling and college search program that surveys students, provides research on colleges, posts transcripts, student profiles and scholarship forms on-line, and provides information about local scholarships.</p>	<p>collaborate with Harris Publication in the creation of Online Alumni Connection</p> <ul style="list-style-type: none"> • Funding for TCCI Connection from Naviance for post-secondary planning 			<p>Naviance Online program to include parents as well as students</p> <ul style="list-style-type: none"> • Utilization of BCAT for communicating with parents and the community • Use of BCAT to present student work and coverage of student activities
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