

## The After School Program 2009/2010 School Year

**Who:** The After School Child Care Program is available to children enrolled in the Burlington Elementary Schools.

**Where:** The program is housed at the Francis Wyman Elementary School. The Program uses the cafeteria, as well as a large designated space with a complete kitchen, private bathrooms, access to the gym, computer lab, playground, and a private entrance for picking-up and dropping-off children. Transportation by school bus is provided from the Memorial, Pine Glen, and Fox Hill Schools.

**When:** The After School Program is available to kindergarten students from kindergarten dismissal until 6:00 p.m., or from kindergarten dismissal until 3:00 p.m. It is available to children in grades 1-5 from the afternoon dismissal until 6:00 p.m. Please see the registration form for registration options.

**Cost:** The After School Program does not charge registration or membership fees nor does it charge additional fees for special programs, field trips, transportation, or snacks.

# of Days Attending	Grades 1-5 Program 2:15 p.m.-6:00 p.m.	Kindergarten Program 12:40 p.m.-6:00 p.m.	Kindergarten Program 12:40 p.m.-3:00 p.m.
5 days per week	\$100.00/wk	\$120.00/wk	\$65.00/wk
4 days per week	\$ 83.00/wk	\$101.00/wk	N/A
3 days per week	\$ 66.00/wk	\$ 81.00 /wk	N/A

**Staff:** The After School Program is staffed by experienced elementary school teachers, childcare professionals, and assistants. A staff/child ratio of 1:9 is maintained in the kindergarten program. A staff/child ratio of 1:10 is maintained in grades one through five.

**Activities:** The After School Program offers a variety of educational and recreational activities throughout the school year such as yoga, creative theater, computers, sports programs, animal adventures, cooking, science, etc. New programs are developed throughout the year. Juice and snacks are provided for kindergartners upon arrival at the After School Program and for children in grades kindergarten through five at 3:15 p.m. All fees associated with activities and snacks are included in the weekly tuition rate.

**No School Day Coverage:** The After School Program provides childcare coverage from 7:30 a.m. to 6:00 p.m. on staff development/conference days, half days, and vacation days (the program will be closed on snow days and most holidays). This service is provided at no additional cost to children enrolled in the 6:00 p.m. dismissal program. A child may attend the program on all no school days that the program is open even if a no school day falls on a day the child does not regularly attend the program. Kindergarten children dismissed at 3:00 p.m. are not eligible to attend the program on no school days; however, special arrangements may be made if child care is necessary.

**To enroll your child in the After School Program:** Complete and return a registration form by February 6, 2009. For children who are not currently enrolled in the After School Program, participation in the 2009/2010 After School Program will be determined by a lottery held during the week of **February 9, 2009**. Written confirmation of a child's enrollment status will be mailed within two weeks of the lottery. Enrollment preference will be given to children enrolling five days per week. For additional information, please call Laura Driscoll at 781-270-1708 or email [ldriscoll@burlington.mec.edu](mailto:ldriscoll@burlington.mec.edu).

**The After School Program Registration Form  
2009/2010 School Year**

Male \_\_\_\_ Female \_\_\_\_

Child's First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ School: \_\_\_\_\_

Grade in Sept.: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**First Contact's Name:**

**Second Contact's Name:**

\_\_\_\_\_

\_\_\_\_\_

Relationship: \_\_\_\_\_

Relationship: \_\_\_\_\_

Work #: \_\_\_\_\_

Work #: \_\_\_\_\_

Cell #: \_\_\_\_\_

Cell #: \_\_\_\_\_

Pager #: \_\_\_\_\_

Pager #: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Number of days/week your child will be attending the program: \_\_\_\_\_

**If less than 5 days, please check days your child will be attending the program:**

Monday \_\_\_\_\_, Tuesday \_\_\_\_\_, Wednesday \_\_\_\_\_, Thursday \_\_\_\_\_, Friday \_\_\_\_\_

**Please check one:**

\_\_\_ I wish to enroll my kindergartner in the five day per week, **3:00 dismissal program**. Space permitting, Francis Wyman kindergartners may take the afternoon bus home with an older sibling. **Please note: participation during no school days is not included.** \*

\_\_\_ I wish to enroll my child in the five day per week 6:00 p.m. dismissal program. Coverage on no school days is included. \*See below for payment information.

\_\_\_ I wish to enroll my child in the four day per week 6:00 p.m. dismissal program. Coverage on no school days is included. \*See below for payment information.

\_\_\_ I wish to enroll my child in the three day per week 6:00 p.m. dismissal program. Coverage on no school days is included. \*See below for payment information.

Registrations may be mailed or delivered to Laura Driscoll at the Francis Wyman School, 41 Terrace Hall Avenue, Burlington, MA 01803. For children who are not currently enrolled in the After School Program, participation in the 2009/2010 After School Program will be determined by a lottery held during the week of **February 9, 2009**. (Applicants will receive notification of the exact date.) After the lottery, participation is subject to availability. Written confirmation of a child's enrollment status will be mailed within two weeks of the lottery. Enrollment preference will be given to children enrolling five days per week.

\* Once your child's application has been accepted into The After School Program, you will receive an invoice covering the tuition due for the month of September. This invoice will be due in full by March 15, 2009. Once a child's registration has been accepted, payments are **not refundable**. For additional information, please call Laura Driscoll at 781-270-1708 or email [ldriscoll@burlington.mec.edu](mailto:ldriscoll@burlington.mec.edu).